

**Village President**

Gary J. Althoff

# Village of Bangor

**Village Administrator/Clerk-Treasurer**

Jeri L. Wittmershaus

**Director of Public Works**

Josh Reynolds

**Electric Utility Manager**

Patrick Reilley



**Trustees**

Jeff Radtke  
John Mc Cue  
Jill Grennan  
Mike DeWall  
Todd Brownell  
Mike Pfaff

## Village and Utility Board Minutes

**October 11, 2022**

Gary Althoff called the meeting to order at 6:00 PM.

Pledge of Allegiance.

Roll Call: Jeff Radtke-present, John McCue-present, Jill Grennan-present, Mike DeWall-present, Todd Brownell-present, Mike Pfaff-present, Gary Althoff-present.

Others present: Jeri Wittmershaus-Administrator, Scott Alo-Police Chief, Josh Reynolds-Director of Public Works, Carolyn Hoeth-Deputy Clerk-Treasurer, Wisconsin Free Masons; Salem Lodge #125 members: Jon Bergh, Greg Bergh, Lester Hanson, Mark Jerdee, Sharon Jerdee, Kelly Vaughn, Wendy Vaughn. Neil Betts-Homefield Assessing Inc., and David Brokopp-Bangor School District Superintendent arrived later in the meeting.

Jeri Wittmershaus attested to the posting of the agenda at three locations, as well as being emailed to the Monroe County Herald.

Motion to move agenda item #12, Introduction of Appraiser Neil Betts, up item #10 made by Mike Pfaff seconded by Jill Grennan. Voice vote taken. All ayes, motion carried.

Motion to approve the minutes of the Village/Utility Board of September 13, 2022, made by John McCue and seconded by Jeff Radtke. Voice vote taken. All ayes, motion carried.

Liquor licensing for Rural Sophisticate & Co and Wales Mill Pub & Bistro were reviewed and discussed.

Motion to approve "Class A" Alcohol Beverage Retail License for Rural Sophisticate & Co., LLC located at 1535 Commercial Street, made by Jeff Radtke and seconded by Mike Pfaff. Voice vote taken. All ayes, motion carried. Kelly Vaughn stated that they are planning a holiday open house for November 12<sup>th</sup>.

Motion to approve Class "B" Beer and "Class C" Wine Beverage Retail Licenses for Wales Mill Pub & Bistro, LLC. located at 1529 Commercial Street, made by Todd Brownell and seconded by Jill Grennan. Voice vote taken. All ayes, motion carried.

Neil Betts, Homefield Assessing Inc., introduced himself to the Board. He currently works with 18 municipalities in the area. He has been reviewing the Village preliminary numbers and believes that he will be able to keep the maintenance costs the same as the previous assessor.

Scott Alo, Police Chief, presented the monthly Police Report. Motion to approve the Police Report as presented made by Jeff Radtke and seconded by Mike DeWall. Voice vote taken. All ayes, motion carried.

Scott introduced Jon Bergh, of the Wisconsin Free Masons - Salem Lodge #125. Jon explained that this year's mission of the Masons is to supply fire suppression units to police departments across the state, since police are usually the first on the scene of car and home fires. These units are simple to use and if used at the early stage of a fire, stops the fires ability to produce heat which stops the progression of the fire. The Masons are donating one unit to the Bangor Police Department. They are also donating six Care Bears that can be used for children during a police call. Scott, as well as the Board members, thanked the Masons for their generous donation.

Gwen Zech, Baker Tilly, spoke with the Board virtually. She presented an overview of the audit report for 2021. She covered the general fund, TIDs 1 and 2, general obligation debt and the water, sewer, and electric utilities. Jeff Radtke asked her about the reason why the report is so late in the year. Gwen answered that the report is usually available in May, however with the amount of work involved with Commercial Street capital project that created the delay. He also stated that one of the items listed in the report is that the Village does not have a third party overseeing accounting activities. But the Village does have a relationship with a financial advisor at Ehlers Inc. Gwen stated that she felt that this advisor had a limited scope and is not reviewing all aspects of financial transactions. Jeff also informed Gwen that the Village had previously approved an investment policy but her report did not reflect that.

David Brokopp, Bangor School District Superintendent, spoke about the upcoming referendum on the November ballot. He stated that they have been able to pay off an existing debt three years early, saving approximately \$100,000.00. David also explained that this referendum is for facility improvements; needed projects that cannot be done within their normal operating budgets. If the referendum passes updates would be made to the elementary, middle and high school, as well as the old gym building.

Request for a Special Event Permit was reviewed. Motion to approve Special Event Permit for the use of the Commercial Street municipal parking lot on October 29, 2022, for a Trunk & Treat event sponsored by Coulee Region BMX Project, made by Jeff Radtke and seconded by John McCue. Voice vote taken. All ayes, motion carried.

Utility Manager, Pat Reilley was absent from the meeting due to illness. Electric Utility Report was reviewed. Motion to approve the Electric Utility Report, as printed, made by Mike DeWall and seconded by Todd Brownell. Voice vote taken. All ayes, motion carried.

Gerke Excavating change order #4 was reviewed. This is a \$0.00 change order. It only extends the final completion date to October 30, 2022. Motion to approve the Gerke Excavating change order #4 to extend

the final completion date for the Commercial Street Project made by Mike Pfaff and seconded by Jill Grennan. Voice vote taken. All ayes, motion carried.

Gerke Excavating pay application #9 was reviewed. Motion to approve Gerke Excavating pay application #9 for the Commercial Street Project, in the amount of \$399,318.62 made by Mike DeWall and seconded by Mike Pfaff. Voice vote taken. All ayes, motion carried.

Josh Reynolds, Director of Public Works, presented his monthly report. All streets are paved and open. The Lincoln Street project is completed except for some black dirt restoration. The walk path in the park has been paved. Hydrant flushing will be done this month. Motion to approve the public works report as presented made by Mike DeWall and seconded by Todd Brownell. Voice vote taken. All ayes, motion carried.

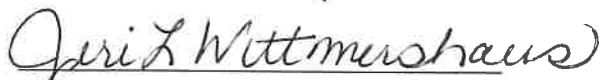
Voucher list was presented. Additions were discussed. Motion to approve the voucher listing with the additions, made by Todd Brownell and seconded by Jill Grennan. Voice vote taken. All ayes, motion carried.

Jeri Wittmershaus informed the Board that a Finance Committee meeting will be needed next week for work on the budget. Also, the November Board meeting will need to be rescheduled due to the election on the 8<sup>th</sup>. This meeting will be tentatively scheduled for Monday, November 14<sup>th</sup>. Jeri will need to verify the availability of the First Responders meeting room.

Motion to adjourn the meeting at 8:15 PM made by Todd Brownell and seconded by Jeff Radtke. Voice vote taken. All ayes, motion carried.

Minutes prepared by Carolyn Hoeth

Minutes reviewed by:

  
Jeri L. Wittmershaus, Administrator