

Village President

Jeff Radtke

Village Administrator/Clerk-Treasurer

Jeri L. Wittmershaus

Director of Public Works

Josh Reynolds

Electric Utility Manager

Patrick Reilley

Village of Bangor



Trustees

Jill Grennan
John Mc Cue
Mike DeWall
Todd Brownell
Mike Pfaff
(Open Seat)

Village and Utility Board Minutes

October 10, 2023

Jeff Radtke called the meeting to order at 6:00 PM.

Pledge of Allegiance.

Roll Call: Jill Grennan-present, John McCue-present, Mike DeWall-present, Todd Brownell-present, Jeff Radtke-present.

Mike Pfaff-excused absence.

Others present: Lucas Dorn- Johnson Block & Co., Jeri Wittmershaus-Administrator, Scott Alo-Police Chief, Pat Reilley-Electric Manager, Josh Reynolds-Director of Public Works, Carolyn Hoeth-Deputy Clerk/Treasurer. John Gessner, Monroe County Herald, arrived shortly after the start of the meeting.

Jeri Wittmershaus attested to the posting of the agenda at three locations, as well as being emailed to the Monroe County Herald.

Motion to approve the agenda made by Mike DeWall and seconded by Jill Grennan. Voice vote taken. All ayes, motion carried.

Motion to approve the minutes of the Village/Utility Board meeting of September 12, 2023, and the Police Committee meeting of October 3, 2023, made by Todd Brownell and seconded by Mike De Wall. Voice vote taken. All ayes, motion carried.

Lucas Dorn, of Johnson Block & Co, presented the 2022 financial audit report in a summary format for the Board. He shared that our fund balance has been in a positive trend over the last few years and that the general unassigned fund balance is about 37 percent of the 2022 expenditures. That is a good number. Most communities strive to be at 25-30 percent. Lucas also touched on the breakdown of what brings revenue and what creates expenses throughout the year. Revenue is mostly funded by taxes and special assessments and also intergovernmental revenue (state aid). Expenditures mostly come from public safety, general government and public works. He also touched based on electric and water and also the

sewer utility financials. While the water and electric utilities are doing well, the sewer is running at a small loss. This is expected with the additional cost of the chemicals for the phosphorus control. He also made a few comments on budget considerations, a required depreciation fund for the substation, utility billing adjustment approvals, and TID considerations. Jeff Radtke stated that he appreciated Lucas presenting the report in person and that the report was in a good common sense format that was easy to understand. With no further questions, Lucas left the meeting.

Scott Alo, Police Chief, presented the monthly police report. Motion to approve the Police Report made by John Mc Cue and seconded by Mike DeWall. Voice vote taken. All ayes, motion carried.

Scott explained the current difficulty in getting squad cars. Chevy is not taking orders right now. Ford is currently predicting a 12-18 month turnaround. Scott does not yet have exact costs, but the estimate would be approx. \$40,000 to \$50,000 from Ford. There will be a small window in November to get an order on the list with Ford. There would be no cost up front to be included in the order portal. He does have an estimate from General Communications of \$25,742.18 to set up all the required equipment for a new squad car. Motion to approve getting on the waiting list with Ford as soon as available, made by Todd Brownell and seconded by Mike DeWall. Voice vote taken. All ayes, motion carried.

Operator license application was reviewed. Motion to approve Operator License for McKenzie Smythe, made by John McCue and seconded by Jill Grennan. Voice vote taken. All ayes, motion carried.

Josh Reynolds, Director of Public Works, presented the monthly Public Works Report. Snow removal equipment is being prepped as time allows. Mathy will be patching all blacktop areas that are needed due to utility and TDS damage. John Mc Cue asked about the patches needed because of TDS work. Josh stated that TDS will be billed for these repairs. Street sweeping will be done during the month of November. Josh will be meeting with Onalaska, Holmen and West Salem to discuss this next round of LRIP funding. The park will be winterized after this weekend. Drain tile has been installed in the park to help with the water issues. Hydrants will be flushed this month. The two sewer siphons will be jetted this fall. The door and roof of the chemical treatment building will be repaired by the contractor. Motion to approve the public works report made by Mike DeWall and seconded by Jill Grennan. Voice vote taken. All ayes, motion carried.

Gerke Excavating final change order for the Commercial Street project was reviewed. Jeri explained that this would be the final request from Gerke for this project and to note it is in the amount of zero. State grant funds cannot be disbursed to the Village until the project is closed out. There will most likely be another billing from MSA Services for their services. Motion to approve Gerke Excavating CO#8 and Pay Application #14 to close out the Commercial Street Project made by Mike DeWall and seconded by Todd Brownell. Voice vote taken. All ayes, motion carried.

Pat Reilley, Electric Manager, presented the monthly Electric Utility Report. Six new duplexes and one new home in the Shelly Miller Addition, as well as two new rural services, will be energized in October. Pat has been in contact with Morrie's regarding utility truck replacements. They do not have a fleet program. However, he will get more details on what they can do for the utility. Pat is also looking into a

skid steer with a Fecon head for brushing & pole setting. Electric Power Systems will be performing five year maintenance on the entire substation along with testing and maintenance on bus #2. Jeri reminded Pat that there is an account set up to pay for substation maintenance. Motion to approve the Electric Utility Report made by Mike DeWall and seconded by Todd Brownell. Voice vote taken. All ayes, motion carried.

Voucher list was presented. Motion to approve payment of the vouchers listed with the additions made by Jill Grennan, and seconded by Mike DeWall. Voice vote taken. All ayes, motion carried.

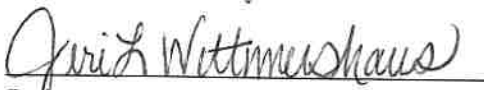
Jeri explained to the Board that a resident will be opening an art room at their residence, for toddlers through adults. Originally Jeri thought that a conditional use permit may be needed. However, after talking with the Village zoning administrator, it was decided that the conditional use permit was not needed.

Jeri also stated that a budget workshop will be held on October 24th, at 5:30 pm.

Motion to adjourn the meeting at 7:00 PM made by Mike DeWall and seconded by Jill Grennan. Voice vote taken. John Mc Cue was absent for the vote. All others ayes, motion carried.

Minutes prepared by Carolyn Hoeth

Minutes reviewed by:


Jeri L. Wittmershaus, Administrator